



Late Chindhuji Laxmanrao Purke Shikshan Prasarak Mandal's Yavatmal
INDIRA GANDHI KALA MAHAVIDYALAYA, RALEGAON
DIST. -YAVATMAL (445402)

NAAC Accredited with "B" Grade

(Affiliated to Sant Gadge Baba Amravati University College Code-490)

President

Hon'ble Prof. Shri. Vasantrao C. Purke

Mob No. – 9920997275

Website-www.igkmralegaon.org

E-mail - igkm490@gmail.com

Principal

Dr.Santosh V. Agarkar

Mob. No-9373778210

Internal Quality Assurance Cell (IQAC)
Proceedings of the 23rd Meeting of the IQAC

held on 5th July 2022

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Tuesday, 5th July 2022 at 03.00 p.m. in the IQAC office. The meeting was chaired by Principal Dr. S. V. Agarkar.

Members Present:

Sr. No	Name	Sign
01	Dr. S. V. Agarkar, Principal	
02	Mr. V. C. Ade	
03	Dr. A. Y. Shaikh,	
04	Mr. K.D. Jagtap	
05	Mr. B.H. Bhatti,	
06	Ms.R.N. Kumare,	
07	Mr. Y. B. Ingole	
08	Mr. Hemant Patil	
09	Mr. Vinay Munot	
10	Ms. Tabbatsum Shaikh	
11	Mr. Nitin Tumbde	
12	Mr. Sumit Raut	
13	Mr. Rajendra S. Mahajan	
14	Mr. V. D. Samarth	

Dr. V.L. Barde was absent in the meeting because of official work and his absence was recorded in the meeting. Shri.V.D. Samarth, IQAC Coordinator welcomed the members and discussed about the purpose of the meeting.



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Dr.Santosh V. Agarkar

Mob. No-9373778210

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 18-05-2022.
2. To welcome newly appointed IQAC members.
3. To discuss about implementation of CBCS syllabus in the college for the first year students of B.Sc. and B.A. programme w.e.f. 2022-23
4. To discuss about conduction of Induction programme for newly admitted students for the academic year 2022-23..
5. To Plan for improving academics and administrative work as per stakeholders feedback and student satisfaction survey
6. To discuss about NAAC AQAR for the academic year 2021-2022.
7. To discuss on use of ICT in teaching and learning process.
8. To discuss about the college time table and workload distribution for the academic session 2022-23
9. To conduct various certificate courses
10. To discuss about the verification of Academic Performance Indicators (API) of teaching staff of the academic year 2021-22.
11. To discuss about the admission process for the academic year 2022-2023
12. Any other matter with the permission of the chairperson.

The minutes of meeting are as follows:

1. Confirmation of the minutes of previous meeting.

Sr. No	Item	Action taken
1.	To discuss about proposed budget for the academic year 2022	The budget was placed in meeting of College Development Committee (CDC) for further necessary recommendation and approval.
2.	3. To discuss about the purchase of educational aids, equipments and books for the academic year 2022	The departmental budget and requirements of every department submitted to Purchase Committee for necessary action.



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3.	4. To discuss about appointment of Clock Hour Basis (CHB) teachers for the academic year 2022	Depending upon workload of the respective department, requirement of CHB teachers calculated and the office has prepared proposal for approval.
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Item no. 02.: To welcome newly appointed IQAC members.

Resolution-:: IQAC chairman, Dr. S. V. Agarkar and IQAC co-ordinator Mr. V. D. Samarth welcomed newly appointed members Mr. Hemant Patil Mr. Vinay Munot, Mr. Rajendra S. Mahajan, Mr. Sumit Raut, Ms. Tabbatsum Shaikh and Mr. Nitin Tumbde in the meeting
The newly reformed IQAC is as under

Internal Quality Assurance Cell (IQAC) Composition

Sr. No	Name	Designation
01	Dr. S. V. Agarkar, Principal	Chairman
02	Mr. V. C. Ade	Member from management
03	Dr. A. Y. Shaikh, Asst. Prof. & Head, Dept. of Mathematics	Member (Teacher)
04	Mr. K.D. Jagtap, Asst. Prof. & Head, Dept. of Physics	Member (Teacher)
05	Dr. V. L. Barde, Librarian	Member (Teacher)
06	Mr. B.H. Bhatti, Asst. Prof., Dept. of Physics	Member (Teacher)
07	Ms. R.N. Kumare, Asst. Prof., Dept. of Chemistry	Member (Teacher)
08	Mr. Y. B. Ingole	Member (Administration)
09	Mr. Hemant Patil	Member from industry
10	Mr. Vinay Munot	Member from Society
11	Ms. Tabbatsum Shaikh	Student member
12	Mr. Nitin Tumbde	Member from Alumni



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13	Mr. Sumit Raut	Member from Employers
14	Mr. Rajendra S. Mahajan	Member from Stake holders
15	Mr. V. D. Samarth, Asst. Prof. & Head, Dept. of Botany	Co-ordinator, IQAC

Item no. 02.: To discuss about implementation of CBCS (Choice Based Credit System) syllabus in the college for the first year students of B.Sc. and B.A. programme w.e.f. 2022-23.

Resolution-: As per the guidelines of the affiliating university, CBCS syllabus is implemented for first years students w.e.f.2022-23. After thorough discussion, it was decided to organize workshop on CBCS for teachers and first year students for the better understanding of CBCS Resolution passed unanimously.

Item no. 03: To discuss about conduction of Induction programme for newly admitted students.

Resolution: As per the academic calendar provided by University, It was decided to conduct an induction program for newly admitted students of both B.A. & B.Sc. for adjusting and feeling comfortable in the new academic arena and to inculcate culture of college during 18th July to 23rd July 2022.

Resolution passed unanimously.

Item no. 04: To Plan for improving academics and administrative work as per stakeholders feedback and student satisfaction survey.

Resolution: IQAC Co-ordinator Mr.V.D.Samarth read out analysis report of feedback collected from various stakeholders for the academic year 2021-22. The stakeholders have satisfied with sports facility, wifi facility and suggested improvement in computer lab, books and canteen facility. It was resolved in the meeting that the IQAC should prepare action plan for improving academic and administrative work as per suggestions given by the stakeholders in their feedback.

Resolution passed unanimously.



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Item no. 05.: To discuss about NAAC AQAR for the academic year 2021-2022.

Resolution: In the meeting, the IQAC Co-ordinator provided the substance of AQAR 2021-22 and requested that criterion-specific information and data be suggested if not covered in the draft. It was also discussed to finish the final draft of the AQAR and present it to the College Development Committee for approval before submitting it to the NAAC portal.

Resolution passed unanimously.

Item no. 06: To discuss on use of ICT in teaching and learning process.

Resolution: In the meeting it was resolved that to develop and expand ICT facilities and tools for effective delivery of subject-specific course content.

Resolution passed unanimously.

Item no. 7: To discuss about the college time table and workload distribution for the academic session 2022-23

Resolution: The time table and work load of B.Sc. and B.A. programmes for the academic session 2022-23 produced by the Time table committee were read out in the meeting by the co-ordinator Mr. K. D. Jagtap. The timetable and workload for the session 2022-23 were approved after extensive careful discussion.

Resolution passed unanimously.

Item no. 8: To conduct various certificate courses

Resolution: A thorough discussion on certificate courses was carried out and it was decided in the meeting that all the department should conduct a certificate course for the development of skills, knowledge and employability for students.

Resolution passed unanimously.

Item no. 9: To discuss about the verification of Academic Performance Indicators (API) for the academic year 2021-22 of teaching staff.

Resolution: It was resolved that API of the faculty members to be screened through screening committee & IQAC.

Resolution passed unanimously.

Item no. 10.: To discuss about the admission process for the academic year 2022-2023



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Resolution:- After discussion, it was decided to take two rounds for the online admission and third counselling round process for the academic year 2022-23 to be completed as per university guidelines.

Resolution passed unanimously.

Item no. 11: Any other matter with the permission of the chairperson.

As there was no other matter to discuss, the meeting ended with the vote of thanks presented by Dr.A.Y. Shaikh.

Mr. V. D. Samarth
Co-ordinator
Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon

Dr. S. V. Agarkar
PRINCIPAL
Indira Gandhi Kala Mahavidyalaya
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Internal Quality Assurance Cell (IQAC) Proceedings of the 24th Meeting of the IQAC

held on 17th October 2022

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Monday, 17th October 2022 at 03.00 p.m. in the IQAC office. The meeting was chaired by Principal Dr. S. V. Agarkar.

Members Present:

Sr. No	Name	Sign.
01	Dr. S. V. Agarkar, Principal	
02	Mr. V. C. Ade	
03	Dr. A. Y. Shaikh,	
04	Mr. K.D. Jagtap	
05	Dr. V. L. Barde	
06	Mr. B.H. Bhatti,	
07	Ms.R.N. Kumare,	
08	Mr. Y. B. Ingole	
09	Mr. Hemant Patil	
10	Mr. Vinay Munot	
11	Ms. Tabbatsum Shaikh	
12	Mr. Sumit Raut	
13	Mr. V. D. Samarth	

Mr. Rajendra S. Mahajan , and Mr. Nitin Tumbde were absent in the meeting because of some personal problems and their absence was recorded in the meeting. Shri.V.D. Samarth, IQAC Coordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 05.07.2022
2. To discuss about organization of various programmes for the eradication of superstitions, health & hygiene and conservation of nature.
3. To discuss about provision of funds for motivation of research in the college.
4. To discuss about organization of University level sports competition.
5. To discuss on organization for department wise guest lectures for academic development of students.
6. Any other matter with the permission of the chairperson.



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The minutes of meeting are as follows:

1. Confirmation of the minutes of previous meeting.

Sr. No	Item	Action taken
1.	To discuss about implementation of CBCS in the college for the first year students of B.Sc. and B.A. programme w.e.f. 2022-23.	Planned to organize workshop for CBCS syllabus by inviting experts. Teaching faculty participated in workshop on CBCS - NEP executors training programme on 17 th Sept. 2023.
2.	To discuss about conduction of Induction programme for newly admitted students.	Induction programme conducted during 18 th -24 th July 2022 for newly admitted students.
3.	To Plan for improving academics and administrative work as per stakeholders feedback and student satisfaction survey	IQAC devised an action plan for improving academics and administrative activities.
4.	To discuss about NAAC AQAR for the academic year 2021-2022.	Draft of AQAR 2021-22 was placed before College Development Committee for its recommendation
5.	To discuss on use of ICT in teaching and learning process.	Various departments has increased the use of ICT contents in teaching learning process.
6.	To discuss about the college time table and workload distribution for the academic session 2022-23	The college schedule and workload were approved for the 2022-22 academic year.
7.	To conduct various certificate courses	Various departments has planned to conduct certificate courses for improving skills and employability of students.
8.	To discuss about the verification of Academic Performance Indicators (API) of teaching staff of the academic year 2021-22.	API's of the teaching staff were verified through screening committee & IQAC
9.	To discuss about the admission process for the academic year 2022-2023	The admission process for academic year 2022-23 was conducted as per affiliating university guidelines.

Item no. 02.: To discuss about organization of various programmes for the eradication of superstitions, health & hygiene and conservation of nature.

Resolution-: It was decided that to eradicate of superstitions, to improve the health & hygiene and conservation of nature through organization of various programmes at departmental level.

Resolution passed unanimously.

Item no. 03: To discuss about provision of funds for motivation of research in the college.

Resolution: It was resolved in the meeting that the R & D cell should prepare the research proposals for submission to various agencies for getting fund for the research.

Resolution passed unanimously.



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Item no. 04: To discuss about organization of University level sports competitions.

Resolution: It was resolved that department of physical education and sports should submit proposal to organize university level sport competition to affiliating university.

Resolution passed unanimously.

Item no. 05.: To discuss on organization of department wise guest lectures for academic development.

Resolution: It was decided that each department should conduct guest lectures on subject-related topic and other issues by eminent resource persons for the student's development and motivation.

Resolution passed unanimously.

Item no. 06.: Any other matter with the permission of the chairperson.

Resolution: As there was no other matter to discuss, the meeting ended with the vote of thanks presented by Dr.V.L.Barde.

Mr. V. D. Samarth
Co-ordinator

Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon

Dr. S.V. Agarkar
PRINCIPAL

Indira Gandhi Kala Mahavidyalaya
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Internal Quality Assurance Cell (IQAC)
Proceedings of the 25th Meeting of the IQAC
held on 11th January 2023

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Wednesday, 11th January 2023 at 03.00 p.m. in the IQAC office. The meeting was chaired by Principal, Dr. S. V. Agarkar.

Members Present:

Sr. No	Name	Sign
01	Dr. S. V. Agarkar, Principal	
02	Mr. V. C. Ade	
03	Mr. K.D. Jagtap	
04	Dr. V. L. Barde	
05	Mr. B.H. Bhatti,	
06	Ms.R.N. Kumare,	
07	Mr. Y. B. Ingole	
08	Mr. Hemant Patil	
09	Mr. Vinay Munot	
10	Ms. Tabbatsum Shaikh	
11	Mr. Sumit Raut	
12	Mr. V. D. Samarth	

Mr. Rajendra S. Mahajan , and Mr. Nitin Tumbde were absent in the meeting because of some personal problems and Dr. A.Y. Shaikh was absent due to official work and their absence was recorded in the meeting. Shri.V.D. Samarth, IQAC Coordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 17th Oct.2022
2. To discuss about organization of alumni meet and to take review of activities..
3. To discuss about training of teachers for academic improvement.
4. To discuss about student placement activities.
5. To organize programme for career guidance.
6. To discuss about conduction of various certificate courses
7. Any other matter with the permission of the chairperson.



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Dr.Santosh V. Agarkar

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The minutes of meeting are as follows:

1. Confirmation of the minutes of previous meeting.

Sr. No	Item	Action taken
1.	To discuss about organization of various programmes for the eradication of superstitions, health & hygiene and conservation of nature.	Various programmes like celebration of environmental day, ozone day, law awareness programme, eradication programme etc. were organized for the eradication of superstitions, preservation of health and hygiene and conservation of nature has been organized.
2.	To discuss about provision of funds for motivation of research in the college.	Various departments has prepared minor research project proposal.
3.	To discuss about organization of University level sports competition.	Intercollegiate Volleyball Competition (mens) was organized during 06.10.22 to 08.10.23. It was approved by the affiliating University.
4	To discuss on organization for department wise guest lectures for academic development of students.	Various departments has conducted guest lecture of eminent person for academic development of students.

Item no. 02. : To discuss about organization of alumni meet and to take review of activities.

Resolution:- It was resolved that for strengthening alumni association, alumni meet should be conducted in Feb.2023.

Resolution passed unanimously.

Item no. 03: To discuss about training of teaching faculty for academic improvement..

Resolution: It was decided in the meeting that for academic and administrative improvement training programme for teaching and non teaching staff should be organized periodically.

Resolution passed unanimously.

Item no. 04: To discuss about student placement activities..

Resolution: For providing job opportunities to the students, it was decided to invite reputed organization by placement cell

Resolution passed unanimously.



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Item no. 05.: To organize programme for career guidance.

Resolution: It was resolved that for providing guidance opportunities to the students, career guidance activities should be organized by career guidance cell.

Resolution passed unanimously.

Item no. 06.: To discuss about conduction of various certificate courses.

Resolution: It was decided to conduct various certificate course by the various departments on related subject for the academic, personal and skill development of students.

Resolution passed unanimously.

Item no. 07: Any other matter with the permission of the chairperson.

As there was no other matter to discuss, the meeting ended with the vote of thanks presented by Dr.V.L.Barde.

Mr. V. D. Samarth

Co-ordinator

Internal Quality Assurance Cell

Indira Gandhi Kala Mahavidyalaya

Ralegaon

Dr. S.V. Agarkar

PRINCIPAL

Indira Gandhi Kala Mahavidyalaya

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Internal Quality Assurance Cell (IQAC)**Proceedings of the 26th Meeting of the IQAC**held on 27th March 2023

A meeting of all the members of the Internal Quality Assurance Cell (IQAC) was held on Monday, 27th March 2023 at 03.00 p.m. in the IQAC office. The meeting was chaired by Principal Dr. S. V. Agarkar.

Members Present:

Sr. No	Name	Sign
01	Dr. S. V. Agarkar, Principal	
02	Mr. V. C. Ade	
03	Dr. A. Y. Shaikh,	
04	Mr. K.D. Jagtap	
05	Dr. V. L. Barde	
06	Mr. B.H. Bhatti,	
07	Ms.R.N. Kumare,	
08	Mr. Y. B. Ingole	
09	Mr. Hemant Patil	
10	Mr. Vinay Munot	
11	Mr. Rajendra S. Mahajan	
12	Ms. Tabbatsum Shaikh	
13	Mr. Sumit Raut	
14	Mr. V. D. Samarth	

Mr. Nitin Tumbde was absent in the meeting because of some personal problems and his absence was recorded in the meeting. Shri. V. D. Samarth, IQAC Coordinator welcomed the members and discussed about the purpose of the meeting.

Agenda of the meeting: -

1. Confirmation of the minutes of the previous meeting held on 11.01.23.
2. To discuss and take review on the purchase of educational aids, equipments and books for the academic year 2022-23.
3. To plan for Academic, Administrative and Green Audit.
4. To execute MoUs with renowned institutes.



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7. To discuss about the verification of Academic Performance Indicators (API) of teaching staff for the academic year 2022-23.
8. Any other matter with the permission of the chairperson.

The minutes of meeting are as follows:

Item no. 01: Confirmation of the minutes of previous meeting.

Sr. No	Item	Action taken
1.	To discuss about organization of alumni meet.	Alumni meet has been organized on 01.02.2023
2.	To discuss about training of teachers for academic improvement.	training of teachers for academic improvement was planned.
3.	To discuss about student placement activities.	Placement cell planned to conduct placement drive.
4	To organize programme for career guidance.	A programme on career guidance was conducted on 28.12.22 and related programmes has been planned by career and competitive guidance cell.
5	To discuss about conduction of various certificate courses	Physics, Mathematics and Botany department conducting certificate courses.

Item no. 02. : To discuss and take review on the purchase of educational aids, equipments and books for the academic year 2022-23.

Resolution-: Mr. Y.B. Ingole briefed about purchasing educational aids, equipments and books for the academic year 2022-23. And it was resolved that departmental requirement for the academic year 23-24 should be submitted to purchase committee for approval
Resolution passed unanimously.

Item no. 03: To plan for Academic, Administrative, Energy, Environmental and Green audit.

Resolution:It was decided in the meeting that Academic, Administrative, Energy, Environmental and Green audit of the college to be conducted in month of May 2023.
Resolution passed unanimously.

Item no. 04: To execute MoUs with renowned institutes.

Resolution: It was agreed that to execute MoU with various renowned institute, industries and organizations for strengthening academics and research activities.
Resolution passed unanimously.



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Principal

Dr. Santosh V. Agarkar
Mob. No-9373778210

Item no. 05.:To discuss on planning and preparation of SSR for NAAC cycle 2.

Resolution: It was decided that all criterion Co-ordinators and departmental heads in coordination with IQAC should prepare draft of SSR for facing NAAC cycle 2
Resolution passed unanimously.

Item no. 06.:To submit research project proposal to various institutes.

Resolution: It was decided that every department should prepare proposal to develop a functional Memorandum of Understanding (MOU) with a renowned institute or organization for the effective conduct of curricular, co-curricular, extension, and placement activities etc.
Resolution passed unanimously.

Item no. 07: To discuss about the verification of Academic Performance Indicators (API) for the academic year 2022-23 of teaching staff.

Resolution: It was resolved that API of the faculty members to be screened through screening committee & IQAC as per guidelines.
Resolution passed unanimously.

Item no. 08: Any other matter with the permission of the chairperson.

As there was no other matter to discuss, the meeting ended with the vote of thanks presented by Dr. V.L. Barde.

Mr. V. D. Samarth
Co-ordinator
Internal Quality Assurance Cell
Indira Gandhi Kala Mahavidyalaya
Ralegaon

Dr. S.V. Agarkar
PRINCIPAL
Indira Gandhi Kala Mahavidyalaya
Ralegaon Dist. Yavatmal